

ALL ABOUT YOUR LIBRARY

LIBRARIES CHANGE LIVES

A Library card is **FREE** for residents of Mississauga or those who work, attend school, or own property in Mississauga.

You can use your valid card to borrow materials from any Library location. To get a Library card, bring in identification with your name and address on it. If any changes occur, such as a change of name, address or phone number, please inform staff right away. Fees are charged for lost, damaged, forgotten or stolen cards.

WIRELESS MISSISSAUGA

Access the Internet at all Mississauga Library System locations for free and does not require a valid Library card.

ALL ROADS LEAD TO THE LIBRARY

For bus route information to your local Library, go to miway.ca or call MiWay at 905-615-4636 / 905-615-INFO

CONTACT US

Mississauga Library System
301 Burnhamthorpe Road W.
Mississauga, ON L5B 3Y3
Tel: 905-615-3500
Fax: 905-615-3625

mississauga.ca/library

library.info@mississauga.ca

www.facebook.com/mississaugalibrary

<http://twitter.com/mississaugalib/>

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ABOUT BORROWING

Most books and CDs may be borrowed for 3 weeks. Most DVDs, video games and magazines may be borrowed for one week.

BOOKS

Borrow over 1.3 million items.

MAGAZINES

Access more than 1,000 periodicals.

DVDS, VIDEO GAMES AND CDS

Choose from a wide variety of movies, documentaries and multilingual material on DVD as well as music and audio books on CD. Video games are available for Wii, Playstation 3, and Xbox consoles.

LIGHTNING LOANS

This is a collection of current bestsellers that you can find on the shelf without having to wait. Books may be borrowed for 7 days. These items cannot be reserved and cannot be renewed.

RAVES & FAVES

A mix of classic, popular and critically acclaimed titles is featured at all locations. Many copies of popular fiction and nonfiction adult, youth, junior and children's books are available.

IF THE ITEM YOU WANT IS OUT

You can place a hold yourself using the online catalogue from home or at the Library. When your item is available, you will be notified. You will be charged for holds not picked up on time. Items not in the Library's online catalogue may be obtained through interlibrary loan. Please ask staff for help.

RENEWING LIBRARY MATERIALS

Most Library materials may be renewed. Even if an item is overdue, it may be renewed and the late charges will be added to your record. Materials are renewed from the day of renewal, not from the original due date. DVDs, video games and magazines will be renewed for 7 days. All other items will be renewed for 3 weeks

Renew items:

- Online at mississauga.ca/library
- Telephone **905-615-3500, press #1**

AN ITEM CANNOT BE RENEWED IF IT:

- is a Lightning Loan
- is a DVD, video game or magazine that has been renewed once already
- has been requested by someone else
- has been renewed twice already

If an item cannot be renewed, it should be returned by the due date.

RETURNING LIBRARY MATERIALS

The date items are due back is printed on the receipt given to you at check-out. Items should be returned to the Library by the end of the day that they are due. Please return Library materials on time so other people can borrow them. Book drops are available at each location for your convenience. Materials borrowed from one location may be returned to any other location in the Mississauga Library System.

LATE CHARGES

You are responsible for items taken out on your card. Charges will be assessed for each day or part day after the due date.

All Library materials (except as below)

\$0.35 per day per item
(\$10 maximum per item)

DVDs, Lightning Loans, and video games

\$1 per day per item
(\$10 maximum per item)

SERVICE CHARGES (PLUS TAXES AS APPLICABLE)

Non-Resident - \$30 year with ID
Forgotten Card - \$1 with ID
Replacement Card - \$2 with ID

Holds Not Picked Up On Time

\$2 per hold

Damaged or Lost Item

Library's replacement cost of the item. Damaged and lost items that are paid for remain the property of the Library.

Collection Agency Fee - \$12.80

Reserve a Computer Temporary Card

1 day - \$1, 1 week - \$5, 1 month - \$15

The Library endeavours to collect all unpaid charges. The Library uses the services of a collection agency for substantial and past due balances. Accounts submitted to the collection agency are subject to an additional fee.

WHAT'S IN IT FOR YOU?

PROGRAMS

The Library offers a wide variety of programs. Examples include:

For Children: Storytimes, reading clubs and Summer/March Break events.

For Youth: Workshops, Teen Advisory Groups and volunteer opportunities.

For Newcomers: English conversation circles, settlement agency informational sessions and in-house settlement services.

For Adults, including Older Adults: Speakers, demonstrations, book clubs and seminars about a variety of topics.

Contact your nearest location for details. For a calendar of all Library programs, events and services, check it out at the Library's web site at mississauga.ca/library.

INFORMATION SERVICES – ASK ME

Library staff are always available to help you find information and choose materials. Look for staff wearing the **ASK ME** button.

PHOTOCOPYING

Photocopiers are available at all Library locations. Purchase of a copy card is required. Copying is subject to copyright laws.

ART SHOWS AND EXHIBITS

Displays and regular art exhibits can be found in most branches. Art gallery and display cases can be rented by the month. For booking information call the City of Mississauga, Customer Service Centre at **905-615-4100** and choose **Facility Bookings**.

FLYER AND POSTER DISTRIBUTION

Want to promote your workshop, show or display to the community? Need more members or volunteers for your community or non-profit group? The Library will distribute flyers and posters, for community and non-profit groups, to its branch locations. For commercial posting information, contact the Library's Community Development Office at **905-615-3200, ext 3606**.

MEETING ROOMS

Need a room to hold a monthly meeting? The Library has meeting rooms and an auditorium for rent. For booking information contact the City of Mississauga, Customer Service Centre at **905-615-4100**.

CAREER CENTRE

The Library offers extensive information on occupations, educational planning, career planning, training and job search strategies. For informational requests or to book a tour, call **905-615-3500, ext 3589**.

LOCAL HISTORY

An extensive collection of fine, old and rare materials, dealing with the history of Mississauga and Peel County, is available for in-library use at the Mississauga Central Library and includes scrapbooks, local archives, and a large collection of photographs. Genealogical materials are available through Ancestry at all Library locations.

SPECIAL SERVICES

BOOKS TO GO

Running your own book club? The Library can provide up to 15 copies of selected titles, as well as a package of reviews and questions. For information call **905-615-3500, ext 3544**.

CHILDREN'S DIAL-A-STORY

Listen to a new preschool story each week in the comfort of your home. Call as often as you want, any time of the day. To listen to a story call **905-615-3500, press #5**.

HOMEBOUND SERVICE

Homebound service is provided to shut-in Library users. Phone **905-615-3500, ext 3544** for more information.

LANGUAGES

The Library offers materials in 22 languages and community support is welcomed. You can get course kits to learn many languages from all locations.

LARGE PRINT BOOKS

Books are available at all locations.

ONLINE BOOK CLUBS

Sign up to receive sample chapters from new books and newsletters about new books and authors. Go to mississauga.ca/library and click on **Newsletters**.

COMPUTERS FOR PUBLIC USE

Public access to the Internet and Microsoft Office is available at all Library locations. Workstations support USB keys. You can book a session to use a Library computer with a valid Library card from home or at the Library. There is a fee for temporary computer access without a valid Library card.

HERITAGE eBOOKS COLLECTION

The Library has digitized its Our Heritage Series of local history books. They are full text and fully searchable. Go to mississauga.ca/library click on **Books and Reading** click on **eBooks**.

RESEARCH FROM HOME, SCHOOL OR OFFICE – 24/7

eResources provide access to reference eBooks, newspaper and magazine articles, scholarly journals, book reviews and more. Search over 30 eResources covering a wide variety of topics including health, business, world news, literature, sports, arts, and entertainment. With a valid Mississauga Library card, you can do your research from home, school or office. Go to mississauga.ca/library and click on **Research**.

DOWNLOADABLE eBOOKS – 24/7

The Library offers access to downloadable eBooks and audio books through its OverDrive Service. You can download items to your computer or mobile device. Look for it on the Library's web site and start e-borrowing.