
**MINIMUM CONTENTS FOR THE SKETCH ASSOCIATED
WITH THE ENCROACHMENT AGREEMENT**

The sketch must include the following minimum information:

1. Must be prepared by an Engineer, Architect or Surveyor in good standing
2. It cannot be an aerial photograph (i.e. Google Maps and hand drawings are not acceptable)
3. It must be in high resolution and done electronically
4. It must be black and white
5. It must be in legal size (8.5 inches x 14 inches) format
6. The title of the sketch must say "Schedule to Encroachment Agreement between the City of Mississauga and _____. (*insert name of the registered owner*)"
7. Property boundary lines must be shown and identified
8. Division line between the City property and Applicant's property must be clearly identified in bold. Include all Street names in proximity to the Encroachment area.
9. An arrow or North direction indicator must be shown
10. A Legend along one side of the sketch must be included to identify the following details:
 - The municipal address
 - Legal description of the property
 - The total Encroachment area(s) (square meters or square feet)
 - Property identification Number (PIN) from the Land Registry Office for the applicant's lands and the City's lands
 - A scale
11. The Encroachment area(s) must be cross-hatched and clearly identifiable and must include all dimensions and be labeled as the "Encroachment area(s)"
12. The item that is actually encroaching onto the City lands must be identified within the Encroachment area and these include but are not necessarily limited to the following:
 - Trees
 - Signage
 - Fencing
 - Retaining/ornamental walls
 - Sprinkler systems
 - Decorative lighting
 - Stairs
 - Walkways
 - Accessibility ramps
 - Ornamental (statues, planters, etc.)
 - Public art structures
 - Air conditioning units
 - Pool decking
 - Sheds

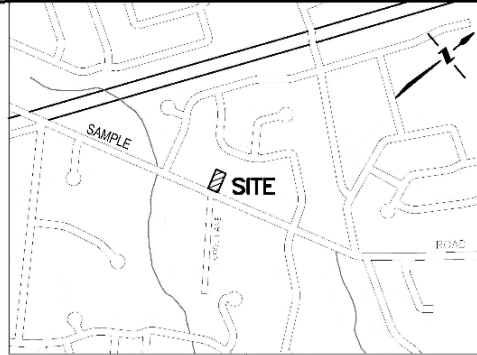
- Snow-melting and deicing system
- Landscaping (such as vegetation gardens, shrubs, hedges, etc.)
- Proposed tiebacks in support of shoring application and include the Shoring Permit Number and/or the Development Application Number
- Patios
- Awning
- Construction crane swing
- Flag poles

SAMPLE SKETCHES ARE PROVIDED IN THE FOLLOWING PAGES

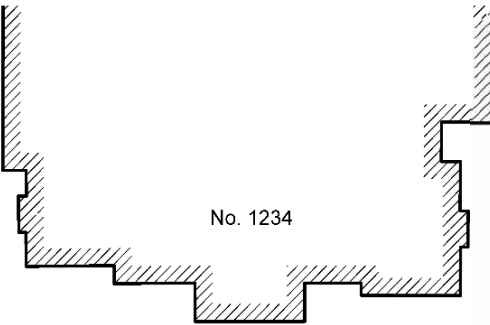
ENCROACHMENTS - SAMPLE SKETCH # 1

SKETCH TO ILLUSTRATE ENCROACHMENT
1234 SAMPLE ROAD
 being PART OF LOT 1, RANGE 2,
 CREDIT INDIAN RESERVE
 (ORIGINALLY IN TORONTO TOWNSHIP)
CITY OF MISSISSAUGA
REGIONAL MUNICIPALITY OF PEEL

SCALE 1 : 300



KEY PLAN
NOT TO SCALE



No. 1234

PIN 12345-0001

LOT 1

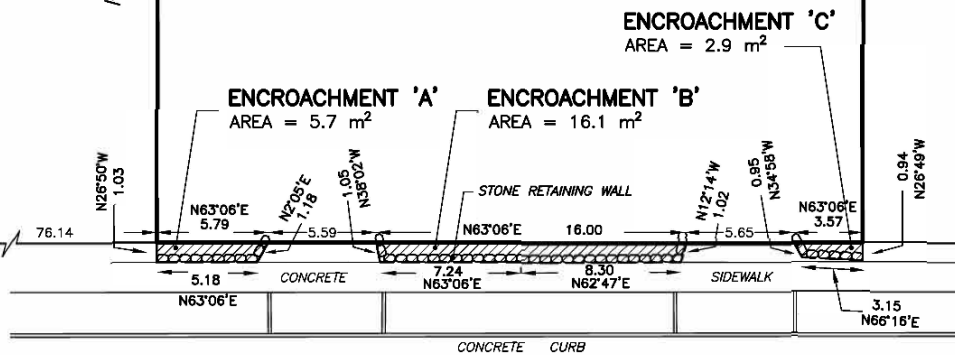
RANGE 2

CREDIT INDIAN RESERVE

LOT 22
REGISTERED PLAN 000

PART 1, PLAN 43R-000

WIDENING BY
REGISTERED
PLAN 00



SAMPLE ROAD PIN 12345-0001

ROAD ALLOWANCE BETWEEN RANGE 2, CREDIT INDIAN RESERVE AND CONCESSION 2, SOUTH OF DUNDAS STREET



DENOTES ENCROACHMENT AREA

TOTAL ENCROACHMENT AREA = 24.7 m²

DATE: March 8, 2021

FILE No.: 1234-00
Sample Surveyor Limited

John Doe
ONTARIO LAND SURVEYOR

METRIC

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

ONTARIO LAND SURVEYORS

123 Sample Street
MISSISSAUGA ON L5B 3C1

TEL: _____ E-MAIL: _____

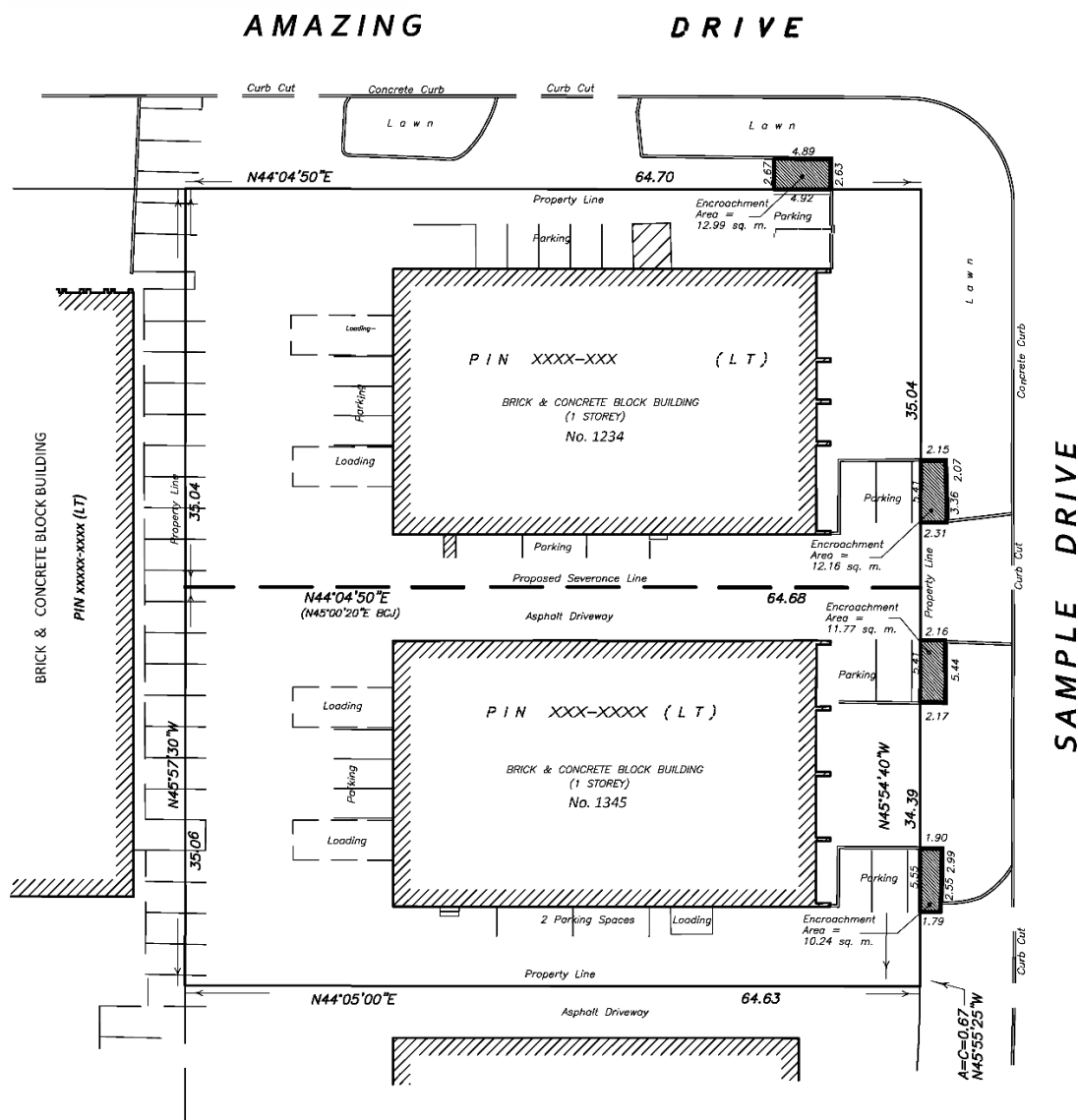
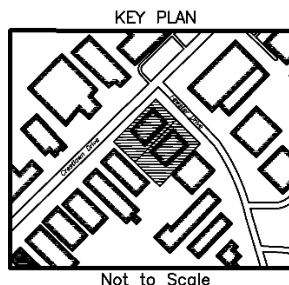
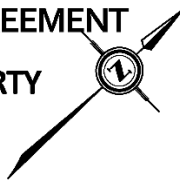
LEGAL 8.5"x14"

ENCROACHMENTS - SAMPLE SKETCH #2

**SCHEDULE TO ENCROACHMENT AGREEMENT
BETWEEN THE CITY OF
MISSISSAUGA and "NAME OF PROPERTY
OWNER"**

1234 SAMPLE DRIVE
CITY OF MISSISSAUGA
REGIONAL MUNICIPALITY OF PEEL

SCALE 1 : 500



LEGEND

■	DENOTES	SURVEY MONUMENT FOUND
□	"	SURVEY MONUMENT PLANTED
WIT	"	WITNESS MONUMENT
SIB	"	STANDARD IRON BAR
SSIB	"	SHORT STANDARD IRON BAR
IB	"	IRON BAR
CC	"	CUT CROSS
N,S,E,W	"	NORTH, SOUTH, EAST, WEST
OU	"	ORIGIN UNKNOWN
■	"	Encroachment Area

MUNICIPAL ADDRESSES: 1234 and 1345 SAMPLE DRIVE
LEGAL DESCRIPTION: PART OF LOT 1, CONCESSION 2, NORTH
OF DUNDAS STREET, CITY OF MISSISSAUGA
PIN: ALL OF PIN XXXXX-XXXX (LT)
SCALE 1 : 500
TOTAL ENCROACHMENT AREA = 34.17 SM

METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES
AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.