



Office of the Mayor

CITY OF MISSISSAUGA MAYORAL DECISION MDE-0029-2024

To appoint a Commissioner of
Transportation and Works

Under the authority granted by s. 284.6 of the Municipal Act, 2001, the Mayor hereby appoints Sam Rogers as the Commissioner of Transportation and Works for the City of Mississauga effective December 9, 2024.

The Commissioner of Transportation and Works shall be responsible for carrying out all responsibilities for the overall efficient operation of the Transportation and Works Department's administration, including the duties and responsibilities set out in Schedule A.

That the necessary officers of the City be authorized and directed to take all actions necessary to fulfill this decision.

Dated at Mississauga, this 9th day of December 2024.

Original signed by the Mayor

Mayor

Original signed by the City Clerk

City Clerk

SCHEDULE A

1. Subject to the provisions of the *Municipal Act*, and as hereinafter provided, the duties and responsibilities of the Commissioner of Transportation and Works shall be as follows:
 - 1.1 To co-ordinate, lead and direct the Transportation and Works Department in the administration of the business affairs of the Corporation in accordance with Mayoral Decisions and the by-laws, policies and plans established and approved by Council.
 - 1.2 To be responsible for the overall efficient operation of the Transportation and Works Department's administration, and to be responsible for motivating and developing the skills of the Transportation and Works Department staff to foster productivity, professionalism and high morale.
 - 1.3 To co-ordinate and facilitate the flow of information between the Administration and Council and Committees of Council.
 - 1.4 To co-ordinate, lead and direct the Transportation and Works Department in the preparation of plans and programs to be submitted to Council for the construction, maintenance and rehabilitation of municipal property and facilities, and for the development and improvement of municipal services provided by the Transportation and Works Department and for the development and redevelopment of land in the municipality.
 - 1.5 To co-ordinate, lead and direct the Transportation and Works Department in the implementation, management, enforcement and evaluation of all Mayoral Decisions and by-laws and programs approved by Council.
 - 1.6 To organize and co-ordinate, and present to Council, recommendations arising from administrative operations which require the approval of Council and propose legislation and resolutions arising from such recommendations.
 - 1.7 To present to Council, reports and information regarding progress and accomplishments of programs and projects, the status of revenues and expenditures, status of strategic and long-range planning and the general administrative management of the Transportation and Works Department.
 - 1.8 To direct the periodic review of the Transportation and Works Department organization, its structural, management and communication systems and to make recommendations for continuous improvement to the City Manager and Council and the Mayor as the case may be.
 - 1.9 To attend Council and Committees of Council with the right to speak but not to vote thereat.
 - 1.10 To provide all necessary information to Council for purposes of decision-making and approving by-laws.

- 1.11 To direct the activities of all Transportation and Works employees except where such direction would contradict the statutory duties of such officers as are appointed under statute and whose duties are prescribed by statute.
- 1.12 To delegate appropriate duties and responsibilities to Division Directors within the Transportation and Works Department structure.
- 1.13 To attend to the interests of the Corporation on intergovernmental issues at the administrative level.
- 1.14 Without limiting the generality of the foregoing, to perform any additional responsibilities and to exercise the powers incidental thereto which may, from time to time be assigned to the Commissioner of Transportation and Works by Council or the Mayor as the case may be.
- 1.15 To attend Senior Management Team meetings and participate in a team context to enhance the strategic management of the Corporation and to enhance the service delivery of the Corporation with a perspective of the well-being of the Corporation.