

Makerspace Guidelines

(August 2024)

Purpose

To outline the use of Mississauga Library Makerspace software, equipment, and spaces.

Guidelines

- Customers 12 and under must be accompanied by a parent/guardian to use the equipment.
- A library card may be required to access some Makerspace equipment.
- A [Makerspace & Equipment Waiver](#) must be signed before using Library Makerspace Equipment, including but not limited to the 3D Printers, Laser Cutter, Vinyl Cutters, Press Machines and/or Sewing Machines.
- Computers in the Makerspace are prioritized for use with Makerspace software and equipment.
- Sound Studio, Sound Booths, and Photo & Video Studio can be reserved through [Active Mississauga](#).
- The customer who reserves the computer, equipment or room is the primary user, and is responsible for any damage and/or misuse of the equipment.
- Supplies for Makerspace equipment may be purchased from a customer service desk. For more information on pricing, please visit the [Library website](#).
- No food or drink is permitted in the Makerspace.
- The Mississauga Library is not responsible for the loss or damage of personal items used with the Makerspace equipment. Any items left behind will be subject to the [Mississauga Library Lost Property Guidelines](#).

Intellectual Property

- Customers using the Makerspace software must respect intellectual property rights and adhere to copyright law as per the [Terms of Use for Public Internet Services Policy](#).
- Creating an account is not required to use the Cricut software. Should you choose to login to your own account, please remember to sign out at the end of the session. Should you use the City account, do not include personal information in your designs or descriptions. Designs uploaded to the City account may be used by other library users unless deleted at the end of the

session. The City will periodically delete designs on the account. The Cricut privacy policy can be found here: <https://cricut.com/legal#privacy-policy>

The Mississauga Library is committed to offering a welcoming and safe environment for all as per the [Library Code of Conduct](#) when using Makerspace software and equipment.